



Workplace
Training
Specialists

BSB60407 Advanced Diploma of Management

The Advanced Diploma of Management offered at RMT reflects the role of individuals who have senior or managerial responsibilities. They may oversee the work of others or have specialised roles where they do not supervise others but provide strategic leadership. The Advanced Diploma of Management will prepare participants for the many new challenges ahead by developing strong theoretical and practical skills required for leadership of contemporary organisations

Entry Requirements

There are no prerequisite requirements for individual units of competency. Pathways into the qualification may be gained :

- after achieving Diploma of Management or other relevant qualification/s
- by providing evidence of competency in the majority of units required for the Diploma of Management or other relevant qualification/s.
- with substantial vocational experience in management but without formal qualification

Length of study

Total nominal hours:	420-560 hrs
Avg. Contact time:	10 hrs/month
Avg. Research time:	15 hrs/month
Full time duration:	12-15 months
Part-time duration:	15-18 months

Cost of Course

\$3500

Option 1

Pay now and receive a 10% discount

Option 2

Pay in 2 six monthly payments

Online Delivery

Online delivery provides a very flexible way to study. It means that you can learn at anytime and any place and Internet based classroom means you still have contact with your trainers.

Upon enrolment you will be provided with course materials for each unit and you will be able to work through them in your own time. In addition you will receive the following support:

- Regular contact with trainer via email
- Scheduled Internet based classroom session
- Contact via phone, email and Skype
- Assessment of each unit upon completion

The course has been designed and developed to be studied online to enable people currently employed to participate and for others living in non-local areas to remove the cost of travel and accommodation associated with regular classroom tuition

The course materials will be made available via post and through access to a learning management system, where you will also be able to submit assignment work for assessment by your trainer.

Head Office

PO Box 1256

BERRI, South Australia, 5343

Telephone: (08) 8582 3658

Fax: (08) 8582 3662

Email: admin@r-m-t.com.au



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Course structure

Total number of units = 8, made up of 3 core units, 5 elective units

Core Units

Unit Code	Unit Name	Description
BSBINN601A	Manage organisational change	This unit describes the performance outcomes, skills and knowledge required to determine strategic change requirements and opportunities, and to develop, implement and evaluate change management strategies.
BSBMGT605B	Provide leadership across the organisation	This unit describes the performance outcomes, skills and knowledge required to demonstrate senior leadership behaviour, and personal and professional competence.
BSBMGT616A	Develop and implement strategic plans	This unit describes the performance outcomes, skills and knowledge required to establish the strategic direction of the organisation, and to sustain competitive advantage and enhance competitiveness. It requires analysis and interpretation of relevant markets, capability assessment of the organisation, and its existing and potential competitors and allies. It also covers implementation of the strategic plan.

Elective Units

Compliance

BSBCOM603B Plan and establish compliance management systems

Diversity

BSBDIV601A Develop and implement diversity policy

Financial Management

BSBFIM601A Manage finances

Information Management

BSBINM601A Manage knowledge and information

Management

BSBMGT608B Manage innovation and continuous improvement

BSBMGT617A Develop and implement a business plan

Marketing

BSBMKG609A Develop a marketing plan

Occupational Health and Safety

BSBOHS601B Develop a systematic approach to managing OHS

Recordkeeping

BSBRKG601B Define recordkeeping framework

Risk Management

BSBRSK501A Manage risk

Sustainability

BSBSUS501A Develop workplace policy and procedures for sustainability

Imported Units

PSPGOV602B Establish and maintain strategic networks

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Registration of Interest

Advanced Diploma of Management

Name	_____
Address	_____
Phone	_____
Mobile	_____
Email	_____

Details of Training Qualifications completed

Study intentions

Study reasons

Employer support

Do you have internet access at work and at home

If yes, what type of internet access do you have

Other information:
